

**HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY**

**MINUTES OF THE MAY 21, 2020 MEETING**

**(Open Session)**

**Attendees:**

Authority Board Members: Fred Ghiglieri, Joel Callins, Dr. Kathy Hudson, Clinton Johnson, Dr. Michael Laslie, Ferrell Moultrie, Glenn Singfield, Sr., Dr. Tania Smith, and Nyota Tucker

Authority Legal Counsel: Tommy Coleman

Those Present on Behalf of Phoebe Putney Memorial Hospital, Inc.: Joe Austin, Dawn Benson, Brian Church, Jeff Flowers, Dr. Steven Kitchen, Dr. Suresh Lakhanpal, Felicia Lewis, Dr. Jack Owens, Ben Roberts, Scott Steiner

**Absent Authority Members:** None

**Open Meeting and Establish a Quorum:**

Chair Ghiglieri called the meeting to order at 8:33am and noted the Members were participating via teleconference while Phoebe Staff Members were in the Willson Board Room at Phoebe Putney Memorial Hospital. Mr. Ghiglieri thanked all Members for their participation and he observed that a quorum was present.

**Approval of the Agenda:**

The proposed Agenda had been previously provided to the Authority Members and a motion to adopt the proposed Agenda for the meeting was made by Ms. Nyota Tucker and seconded by Dr. Tania Smith. A copy of the Agenda as adopted is attached.

**Approval of the Minutes:**

The proposed Minutes of the February 20, 2020 open session meeting of the Authority had likewise been provided to Members prior to this meeting and the same were considered for approval. Ms. Tucker noted her vote to close the Open Session portion of the February 20, 2020 meeting was not recorded. Ms. Tucker made a motion and Dr. Kathy Hudson seconded the motion, to correct and approve the Minutes. The motion passed unanimously by vote of all Members.

**Financial Reports:**

Brian Church, CFO of PPMH, Inc., presented and reviewed an interim financial report for the Authority's current fiscal year through March 31, 2020. A copy of the Authority's Financial Statements as presented by Mr. Church is attached. Mr. Church noted he failed to update the date on the first page of the report and stated December-2019 should be March-2020.

**PPMH, Inc. CEO and Operational Reports:**

Joe Austin, CEO of the Hospital, reported PPMH received its second A rating from Leapfrog. He also provided an update on current COVID-19 conditions at Phoebe Main and North including the opening of COVID beds at Phoebe North and the pod unit constructed by the State.

Mr. Austin provided information on the go forward plan and noted that using CDC guidelines, surgeries went online three weeks ago starting with outpatient surgeries not requiring overnight stay. He reported that all patients are tested for COVID 72-96 hours prior to surgery and more complex surgeries requiring overnight stay began on May 18.

Dr. Suresh Lakhanpal reported telehealth visits started during the COVID pandemic and PPG physicians conducting up to 300/day. PPG clinics are open and are at 80% of usual volume. Dr. Lakhanpal reported on extensive cleaning efforts at the clinics.

Mr. Austin also reported on the cleaning efforts taking place at the Main and North campuses. He reported Phoebe is being very visible in cleaning efforts with the Safety First cleaning teams wearing vivid yellow shirts and vests.

Scott Steiner, President & CEO of the Hospital and Health System, reported Phoebe's ability to provide rapid COVID-19 testing continues to be limited as this testing capability is available by only a couple of FDA approved vendors. Phoebe selected Cepheid testing and because Cepheid testing is FDA approved and has a reliability of greater than 95%, they are sought after and used by most hospitals in not only Georgia but also the United States. Because of high demand for this testing and the reagent, supplies have been and continue to be rationed. Mr. Steiner reported Phoebe is looking into other testing platforms that can supplement Cepheid's rapid testing.

Dr. Jack Owens provided abstracted data on the first 552 COVID patients.

The Members engaged the Phoebe Staff in questions and discussion.

**Lease Analysis Ad-Hoc Committee Update:**

Dr. Tania Smith reported that due to the COVID-19 pandemic, the committee decided to postpone deadline. Questions are now due September 30, 2020 with Written Proposals due October 30, 2020. She reported the information will be presented at the November meeting.

**Additional Business:**

Chair Ghiglieri noted an additional thirty (30) minutes will need to be added to the August and November meetings to catch up on agenda items postponed due to COVID-19.

**Adjournment:**

There being no further business the meeting was adjourned.

## AGENDA

### HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA

(OPEN SESSION)

Meeting of May 21, 2020

(Via Conference Call – Media & Guests at Phoebe Northwest Conference Rooms)

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|-------|--|----------------------------|
| I.    | Open meeting and establish quorum  | Chair                      |
| II.   | Consider Approval of Agenda (draft previously provided to Members)   | Chair                      |
| III.  | Speaker Discussion (if applicable)   | Chair                      |
| IV.   | Consideration of Open Session Minutes of February 20, 2020 meeting<br>(draft previously provided to Members) | Chair                      |
| V.    | Financial Reports  | Brian Church               |
|       | a. Hospital Authority Financial Update   |                            |
| VI.   | Phoebe Putney Memorial Hospital, Inc. CEO and Operational Reports  |                            |
|       | a. Leapfrog Spring Grade   | Joe Austin                 |
|       | b. COVID-19 Virus Update   | Scott Steiner / Joe Austin |
| VII.  | Lease Analysis Ad-Hoc Committee Update   | Dr. Tania Smith            |
|       | a. Discussion  |                            |
|       | b. Next Steps  |                            |
| VIII. | Additional Business  | Chair                      |
| IX.   | Adjournment  | Chair                      |

# HOSPITAL AUTHORITY OF ALBANY- DOUGHERTY COUNTY, GEORGIA

Financial Statement Update  
December-2019 YTD Financials  
Fiscal Year 2020  
May 21st Authority Meeting

**HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA**  
**BALANCE SHEET**  
**3/31/2020**

**Unaudited**  
**March 31, 2020**

ASSETS

**Current Assets:**

<b>Cash and cash equivalents</b>	<b>\$</b>	<b>109,873</b>
Assets limited as to use - current		-
Patient accounts receivable, net of allowance for doubtful accounts		-
Supplies, at lower of cost (first in, first out) or market		-
Other current assets		-
Total current assets		109,873
 Property and Equipment, net		 -
 Other Assets:		
Goodwill		-
Total other assets		-
<b>Total Assets</b>	<b>\$</b>	<b>109,873</b>

**HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA**  
**BALANCE SHEET**  
**3/31/2020**

**Unaudited**  
**March 31, 2020**

**LIABILITIES AND NET ASSETS**

Current Liabilities:

Accounts payable	-
<b>Accrued expenses</b>	<b>4,302</b>
Estimated third-party payor settlements	-
Deferred revenue	-
Short-term obligations	-
Total current liabilities	<u>4,302</u>
Total liabilities	<u>4,302</u>
Net assets:	
Unrestricted	105,571
	-
Total net assets	<u>105,571</u>
<b>Total liabilities and net assets</b>	<b><u>\$ 109,873</u></b>

**HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA**  
**STATEMENTS OF REVENUES, EXPENSES AND**  
**CHANGES IN UNRESTRICTED NET ASSETS**  
**3/31/2020**

	<b>Unaudited</b> <b>March 31, 2020</b>
<b>OPERATING REVENUE:</b>	
Net patient service revenue (net of provision for bad debt)	
<b>Lease Consideration</b>	<b>37,000</b>
Total Operating Revenue	37,000
<b>OPERATING EXPENSES:</b>	
Salaries and Wages	
Employee health and welfare	
Medical supplies and other	
<b>Professional services</b>	<b>31,370</b>
<b>Purchased services</b>	<b>256</b>
Depreciation and amortization	
Total Operating Expenses	31,626
Operating Loss	5,374
<b>NONOPERATING INCOME (EXPENSES):</b>	
Gain in Long Term Lease	-
Interest Expense	-
Total Nonoperating Income	-
<b>EXCESS OF REVENUE OVER EXPENSE</b>	<b>5,374</b>

**\*\*\* Professional Fees Include Legal Fees, Audit Fees and Consultant Fees**

**\*\* Purchased Services include Bank Account Fees**